



The Training Center
2011 W 10th St
Marion, IN 46953



Admissions Guidelines

In order for your child to benefit from the Training Center, it is very important that the staff and volunteers have your full commitment and support. To keep our center running effectively and efficiently, your help is requested for the following items:

1. I understand that snack is at 3:10pm. If my child chooses not to arrive on time, they will lose the privilege of having a snack. Exceptions are for students arriving late due to later dismissal and/or schools being a farther distance away.
2. My child will arrive no later than 3:40pm for students who have a later dismissal and/or a farther distance to travel. Preferred arrival is no later than 3:15pm. Students should not arrive at the Training Center until later than 2:45pm.
3. I understand that my child should try not to have more than three unexcused absences. If there are more than three unexcused absences, I understand that my child may be placed on the waiting list in order to re-enter the program. Here is a list of a few unexcused absences.
 - a. Not calling ahead of time.
 - b. Just not wanting to come.
4. I will call or leave a message if my child will not be attending that day.
5. I understand my child must work to achieve his best each day. Unacceptable behavior will not be tolerated. My child may be removed from attending and placed on a waiting list if there are excessive unacceptable behavior issues.

I understand for my child to be accepted into the program at the Training Center I agree to the following:

1. I will encourage my child to attend daily with the exception of excused absences. In addition, I will urge my child to have cooperative behavior.
2. I commit to attending as many of the parent meetings or family gatherings as requested.
3. I agree to partner with the mentor assigned to my child and understand the mentor will make regular family contact.

I agree to comply with these requests in order that the Training Center can run as effectively and efficiently as possible. I understand the Training Center is a partnership between the Center and the family and jointly this partnership will work to help my child achieve his/her best academically, physically and socially.